



## 27<sup>th</sup> District Agricultural Association

1890 Briggs Street

Anderson, CA 96007

(530) 378-6789 / Fax (530) 378-6788

Website: [www.shastadistrictfairandeventcenter.com](http://www.shastadistrictfairandeventcenter.com)

Email: [ceo@SDFeventcenter.com](mailto:ceo@SDFeventcenter.com)

### BOARD MEETING NOTICE

The 27<sup>th</sup> DAA Board of Directors will be holding a regular monthly fair Board meeting on Tuesday, November 21, 2023 at 9:30 a.m.

Shasta District Fair and Event Center / Ferreira Hall  
1890 Briggs Street – Anderson, CA

### BOARD OF DIRECTORS

Patrick Wallner (President)

Alan Phillips, Rhonda Nechanicky, Paula Percy,  
Deborah Baldwin-Pulcini, Paul Mantor, & Les Mason

### STAFF

Melanie Silva, CEO

Robin Levine, Administrative Assistant

### PUBLIC PARTICIPATION

Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board President reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is at the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at [www.shastadistrictfairandeventcenter.com](http://www.shastadistrictfairandeventcenter.com).

### AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation in order to attend or participate in any Board or Committee meetings, or other Shasta District Fair and Event Center activities may request assistance by contacting Melanie Silva at the Shasta District Fair and Event Center office, 1890 Briggs Street, Anderson CA or by calling Melanie Silva at (530) 378-6789.

SPONSORED BY THE 27<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION

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1. **CALL TO ORDER** – President Patrick Wallner  
*Items listed on this agenda may be considered in any order at the discretion of the Chair.*
2. **ROLL CALL/APPROVAL OF EXCUSED ABSENCES:**
3. **MISSION STATEMENT:**  
*The Shasta District Fair is a year-round multi use complex committed to providing: a showcase for agriculture, traditional family fun and entertainment for everyone, a venue for events, technology, education, local business and community interaction, and excellence in service.*
4. **APPROVAL OF AGENDA:**
5. **PUBLIC COMMENT:**  
*Speakers are limited to five (5) minutes and must sign in to be recognized by the Board. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.*
6. **APPROVAL OF MINUTES:**
  - a) October 17, 2023 Board Meeting
7. **CONSENT AGENDA:**  
*The following Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any member of the public, staff or Board of Directors may request that an item be removed from the Consent Agenda for later discussions. Are there any requests to remove any items from the Consent Agenda?*
  - a) Interim Rental Contracts – 076-23 through 080-23
8. **FINANCIAL REPORTS:**
  - a) Operating Expenditures October 14, 2023 through November 17, 2023
  - b) October 31, 2023 Financial Statements
9. **CEO REPORT:**
  - a) Collaborative Exchange November 6, 2023
  - b) Manager’s Conference November 7-9, 2023
  - c) Craft Fair & Swap Meet November 11-12, 2023
  - d) Holiday Office Schedule & Next Board Meeting Date
  - e) Correspondence
10. **COMMITTEE REPORTS:**
  - a) Finance Committee
11. **NEW BUSINESS:**  
No New Business.
12. **DIRECTORS REPORTS:**
13. **OLD BUSINESS:**
  - a) Friends of the Fair Update
14. **CLOSED SESSION:**  
*Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:*  
*Personnel*
  - a) Pending Litigation (Government Code Section 11126(e)) - Yes
  - b) Personnel Matters (Government Code Section 11126(a)) - None
15. **ADJOURNMENT:**

<b>NEXT MEETING: TBD</b>
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The Agenda is posted on the web at [www.ShastaDistrictFairandEventCenter.com](http://www.ShastaDistrictFairandEventCenter.com)  
For more information regarding the agenda, please call Melanie Silva at (530) 378-6789.